

# Anderton Parish Council

Minutes of the A.G.M. held on Tuesday, 25<sup>th</sup> May, 2021 at 7p.m. at 61, Beech Avenue

Present: Councils:- I Horsfield, P Pilling, B Shaw, T Blackburn. Apologies Council Smith  
Parish Clerk D Hesketh  
Also in attendance J Shaw

Prior to the meeting and following on from the uncontested election all councillors present signed the "Declaration of Office" book. Council Smith having signed earlier.

1) The Chairman, Cllr. Horsfield, opened the meeting and welcomed everyone present. The chairman invited all councillors present to declare any interests in agenda items. There were none.

2) The minutes of the last A.G.M. held on Tuesday, 2<sup>th</sup> May 2020 had previously been read, approved and signed at the ordinary meeting held on Tuesday 21<sup>st</sup> July 2020.

3) Appointment of Officers:

It was resolved that Cllr. Blackburn would become Chairman and that Cllr Horsfield would become Vice Chair. Proposed by Cllr Pilling and seconded by Cllr Shaw.

4) Position of Clerk

Mr Hesketh was invited to remain in his position as Parish Clerk. The clerk stated that he would complete 5 years of service in this role later this year and that it was his intention to step down around that time.

5) Matters arising from the previous AGM minutes:

There were none.

6) Governance Review

a) Risk Register – To be amended to include provision to hold video telegraphy meetings in the event of occurrences such as pandemics. Cllr Horsfield to update register.

b) Asset Register – No changes.

c) Standing orders – No changes.

d) Review of Financial Regulations.

Internal audit procedures approved. Chairman signed off Part 1 of external audit exemption form.

7) Financial Matters:

a) The accounts to 31<sup>st</sup> March, 2021 were presented, a copy of which had been made available to each councillor in advance of the meeting.

The accounts had already been audited by Mr S Shaw. The accounts were accepted and duly signed by the chairman.

State of current account as at 31<sup>st</sup> March, 2021: £6482.05

State of deposit account as at 31<sup>st</sup> March, 2019: £6,876.31 (includes an amount of £2000 reserved as provision against any future election costs.)

Resolved to transfer £3000 to deposit account.

8) Parish Priorities for the coming year.

The following were deemed to be a priority for the coming year:

- To pursue the possibility of an Anderton community facility
- To resume Headless Cross project discussions post pandemic council lock down

The meeting closed at 7.38 p.m. Date for next A.G.M. to be arranged by the Clerk for spring, 2022.

Approved and signed by the chairman July 20<sup>th</sup> 2021